

TOWN OF STRAFFORD, NEW HAMPSHIRE

STREET NUMBERING ORDINANCE

SECTION ONE: Preamble

Acting upon the authority granted any and all applicable chapters of the Revised Statutes Annotated of New Hampshire, the town of Strafford, Board of Selectmen, hereinafter referred to as the Board, adopt the following Ordinance, establishing a procedure for administration and enforcement of a uniform addressing system for residential, multi-family and commercial structures within the Town of Strafford, N. H.

SECTION TWO: Purpose

The standards set forth in this Ordinance are made for the purpose of promoting the public health, safety and general welfare by providing the means for permanent identification of residential, multi-family, and commercial structures within the Town.

SECTION THREE: Objectives

- a. To provide a means for expedient emergency response by fire, police, rescue and other emergency services.
- b. To establish a property location that may serve as a mail delivery address.
- c. To assist in proper delivery of utility and other delivery services.
- d. To provide property owners with a convenient and systematic means of identifying property.

SECTION FOUR: Definitions

Street Number: A number assigned by the Board to provide a means of locating structures. For the purpose of the assignment, Street Number shall include the incremental number, street name and unit numbers, i.e. 123 Main Street Unit 4. For the purpose of display, Street Number shall include the incremental number and unit number, i.e. 123 Unit 4. Display of numbers may include the street name.

SECTION FIVE: Numbering system

The Board shall, upon receipt of notification from 911 officials, under the provision of RSA 231:133-a, assign all residential, multi-family, and commercial structures existing as of the time of adoption of this ordinance, as street numbers.

A uniform street numbering system has been developed for all primary buildings based upon the following process:

- a. For purposes of establishing street numbers, a street shall be considered any access way whether public or private, which services two or more primary buildings or vacant lots.

- b. All primary buildings or land on the right side of the street beginning at its starting point will have even numbers.
- c. All primary buildings or land on the left side of the street beginning at its starting point will have odd numbers.
- d. Numbers will be assigned by determining the point at which the main vehicular access to the primary building is located.

SECTION SIX: Numbering Requirements

Parties Affected: All structures, residential, multi-family and commercial shall be required to display the assigned street number in the manner described in this section.

Visibility: Street Numbers shall be displayed so as to be conspicuously visible from the street on which the number is assigned. Numbers shall be visible year-round and be contrasting in color to the surface on which they are mounted.

Number Type: All numbers shall be displayed in Arabic form i.e. 0,1,2,3,4,5,6,7, etc.

Number Location:

a. Mailboxes: Numbers of a minimum of three (3) inches high and reflective shall be affixed to both sides of the mailbox serving the structure except when:

- I. The mailbox is on the opposite side of the street of the structure, or
- II. The mailbox is clustered with other mailboxes.

Mailboxes as described in (I) and (II) above shall meet the mail delivery requirements of the US Postal Service.

b. Not on a Mailbox: If not on a mailbox, number must be displayed on a post four (4) feet high located at the driveway entrance. All Numbers shall be reflective and may be mounted either horizontally or vertically and must be visible from both sides.

c. Unauthorized Building Numbers Prohibited: No person shall affix or allow to remain upon any building in the Town of Strafford, NH any different number from the one designated by this Ordinance., with the exception of dates affixed for historical purposes.

SECTION SEVEN: Administration and Enforcement

The Selectmen's Office shall be named as the Administrator of this Ordinance, and shall have full authority to enforce the provisions herein.

Owners of residential, multi-family, or commercial structures built or expanded subsequent to this Ordinance shall procure their number assignment from the Selectmen's Office. Number assignment is required prior to the issuance of Building Permit, and shall be displayed during construction. Numbers shall be displayed prior to the issuance of a Certificate of Occupancy.

SECTION EIGHT: Penalty

The owner of any structure existing as of the date of this Ordinance who shall fail to procure and affix street numbers as assigned by the Board within sixty (60) days from the date of Effective Date or whoever shall display an unauthorized number after sixty (60) days from the Effective Date shall be subject to a fine of not more than ten dollars (\$10.00) for each day of non-compliance. Fines shall begin to accrue upon the issuance of a written Notice of Violation to the owner, and end at such time as the violation ceases.

SECTION NINE: Effective Date

This Ordinance shall take effect: November 1, 2002

SECTION TEN: Amendments

This Ordinance may be amended as provided under any and all applicable chapters of the Revised Statutes Annotated of New Hampshire.

BOARD OF SELECTMEN
TOWN OF STRAFFORD

See original for signature
Lester E. Huckins, Chairman

See original for signature
Gloria G. Creamer, Selectman

See original for signature
JoAnn Brown, Selectman

Adoption Date: September 3, 2002